



## SOLE RENTAL MANDATE

Date : \_\_\_\_\_  
 Full Name : \_\_\_\_\_  
 Resort : \_\_\_\_\_ Unit / Week : \_\_\_\_\_  
 Email : \_\_\_\_\_ Tel: : \_\_\_\_\_

I, the undersigned, being the registered owner of the above stated week, request that Southern Sun Timesharing (Pty) Ltd endeavor to rent out my week for the net sum of R\_\_\_\_\_ for the \_\_\_\_\_ occupancy year.

### Terms & Conditions:

- Confirmation of rental into your timeshare unit will only be provided in writing once your unit has been successfully rented out. Payments applicable for rentals concluded, will be processed as per agreement below, once there is a confirmed rental client into the mandated unit. However, should the rental client cancel the booking, taking into consideration the rental cancellation policy with Southern Sun Timesharing, the rental amount that was paid out to you or paid into your levy account will have to be refunded back to Southern Sun Timesharing.**
- Upon confirmation of a successful rental into your unit, you elect to receive the payment:
  - by the 15th of the following month, from the date of receiving the notice of a successful rental, OR  \*mark with X
  - 15 days prior to the occupation start date  \*mark with X
- Unit/Week Levy:** The onus is on you (the owner) to pay the levies when due (90 days prior to occupation start date). Should it appear that the levy, or any part thereof is due but unpaid, Southern Sun Timesharing (Pty) Ltd reserves the right to settle the outstanding levy from the proceeds, when Southern Sun Timesharing (Pty) Ltd is successful in renting the unit/week. Please note that the Resort shareblock levy department will charge a penalty fee for any levies not paid by 90 days to occupation.
- Rental Cancellation Policy:** The Consumer Protection Act (CPA) enjoins that consumers of any goods and/or services be treated fairly. To this end a consumer who cancels the rendering of a service through no fault of his or hers ought to be reimbursed accordingly, based on Southern Sun Timesharing cancellation policy. Please find below the cancellation policy for the rental client:
  - The Rental client may cancel their reservation and receive 85% refund if the cancellation is done 61 days or more ahead of the accommodation start date, and Southern Sun Timesharing will endeavour to re-rent the cancelled week for the owner
  - The Rental client may cancel their reservation and receive 50% refund if the cancellation is done between 31 – 60 days ahead of the accommodation start date, and Southern Sun Timesharing will endeavour to re-rent the week for the owner. If the re-rental is successful, then the owner will get paid their asking price and Southern Sun Timesharing will retain the 50% fee paid by the cancelling renter. If Southern Sun Timesharing is unable to re-rent the week, then Southern Sun Timesharing will offer to the owner the banking of their week at 100% points value, or the owner can accept the retained rental fee, but the owner will then forfeit occupation rights in respect of the week.
  - The Rental client may cancel their reservation and receive 25% refund if the cancellation is done between 15 – 30 days ahead of accommodation start date, and Southern Sun Timesharing will pay out the full asking price to the owner, but the owner will forfeit the occupation rights in respect of the week.
  - The Rental client will forfeit 100% of the reservation fee paid if the cancellation is done between 0 - 14 days ahead of the accommodation start date, and Southern Sun Timesharing will pay out the full asking price to the owner, but the owner will forfeit the occupation rights in respect of the week

Should Southern Sun Timesharing (Pty) Ltd be successful in letting my unit, the following information is to be used to make payment: (this detail must be that of the registered owner, or alternatively sign the box)

SOUTH AFRICAN BANKING DETAILS		Please authorise by signing in space below. if the bank details provided ARE NOT that of the registered owner. Please still ensure that you have attached a cancelled cheque or top part of bank statement for bank account verification purposes.  Signature of Registered Owner
Full Name of account holder		
Bank		
Branch		
Account No.		
Account Type		
Physical Address of bank	(International accounts only)	
City	(International accounts only)	
Country	(International accounts only)	
Iban No. or Swift Code	(International accounts only)	

**NOTE: Kindly attach a cancelled cheque or top part of recent bank statement for bank account verification purposes. This is in accordance with the new FICA requirements.**

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 Fax +27 (0)31 561 7334

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Southern Sun Timesharing (Pty) Ltd  
 Reg No. 1981/008379/07

www.southernsun.com



I confirm that I have not deposited my unit/s with any exchange company or placed my unit/s in the resorts rental pool or given it to another part for rental.

I confirm that I may cancel this authority by giving Southern Sun Timesharing (Pty) Ltd, 14 (fourteen) days written notice provided that the unit is not already let or in the process of being let out. Cancellation of this mandate must be confirmed by the agent.

I confirm that I am the registered owner of the above-mentioned unit/week and I do hereby give Southern Sun Timesharing (Pty) Ltd full authority to transfer proceeds from the rental to the above account.

I acknowledge that I have read and fully understand the terms and conditions as provided in this Rental Mandate agreement and agree to all of the terms.

I acknowledge that the credit transfers hereby authorized will be by means of electronic fund transfer (EFT) and that no payment advice is provided by our administration department, but that details of each payment will be printed on my bank statement.

Signature: \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

Full Name: \_\_\_\_\_

Designation: \_\_\_\_\_ Owner / Trustee / Executor / Director \_\_\_\_\_ (delete that which is not applicable)

\*Once you have completed your Rental Mandate, please email it through to [Timeshare.Rentals@southern.sun.com](mailto:Timeshare.Rentals@southern.sun.com) and our Southern Sun Timesharing representative will walk you through the steps to list your timeshare for rental.